Dear ,

We would like to inform you about the possibility of a data breach. So far, the danger has not yet been materialized, however, we see it as our duty to inform you about the potential breach.

# 1. Possibility of data breach:

As you have already noticed, the postal address on our reply letter regarding your right of access according to Art. 15 GDPR was incorrect. The corresponding registered letter was sent to your former postal address. Only afterwards we learned - from you - that this address is no longer applicable. The error had not been noticed despite control measures.

# 2. Possible consequences of the potential data breach

The registered letter is explicitly addressed to your name and additionally marked as confidential. Nevertheless, at this time we cannot completely rule out that the registered letter may be falsely delivered by the post office and falsely opened by the current resident of the address.

We therefore cannot completely rule out the possibility of an unauthorized person opening the letter and gaining possession of your personal data contained in the letter.

With regard to the content of the registered letter and the personal data contained herein, the letter is completely identical to the letter we sent you by e-mail before. Meaning, the registered letter contains your personal data with respect to name, surname, salary details (annual salary, monthly salary, variable bonus, car allowance), nationality, weekly working hours, NI number. Further documents provided by Rödl & Partner like payslips etc. were not attached to the letter.

### 3. Actions taken to address the potential breach

We immediately contacted the post office. However, the post office informed us that there is no possibility to stop the mail. Furthermore, we have filed a corresponding Art. 33 GDPR notice to the responsible Hessian Commissioner for Data Protection and Freedom of Information today. So far, we have not received any feedback.

Tracking number for the mail: RR 48

Received on: 03.06.2021

https://www.deutschepost.de/sendung/simpleQuery.html

#### 4. Next steps

We hope that the potential risk will not be materialized and the registered letter will not be delivered but rather returned unopened. If the registered letter is returned unopened, we will inform you immediately. We will also inform you and the responsible data protection authority, if we have concrete evidence that the registered letter was delivered to an unauthorized person.

Furthermore, we will send the information letter again to your current address.

We hope that we could already provide you with the relevant information as part of this e-mail. Of course, I am available to you as the data protection officer regarding this incident under this email address <a href="mailto:address">address</a> <a href="mailto:address"

Best regards,

Director Data Protection Legal & Compliance

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